



# Leadership Development Initiative Application

**High Potential Emerging Leaders | Leadership Skills | Performance Enhancement |  
New Networks | Community Anchoring**

## **We Open Eyes, Minds & Doors**

**Our Mission:** Strengthening regional leadership through programs, partnerships and connections

Leadership Pittsburgh Inc. is Southwestern Pennsylvania's premier multi-disciplinary institution for community leadership identification, enrichment and networking. Our programs accelerate the connectivity of established leaders with community issues and strengthen the development of high-potential professionals and post - 9/11 veterans from the corporate, public and nonprofit sectors.

As an independent, nonprofit organization, we are committed to helping Pittsburgh embrace creativity in its thinking and build bridges of understanding across segments.

LEADERSHIP



PITTSBURGH INC.

## Leadership Development Initiative Eligibility

High potential emerging leaders who are identified within their own organizations as rising stars, have a desire to hone their leadership skills for the long-term benefit of their organization, are interested in community service, are curious about the Pittsburgh region, and are willing to commit time to the LDI program are invited to apply. No formal "invitation" is required to initiate your application.

**For more information, please contact Leadership Pittsburgh Inc. at 412.392.4505 or [info@lpinc.org](mailto:info@lpinc.org).**

## Leadership Development Initiative Timeline

FIRST FRIDAY IN JULY	Applications must be submitted by 5:00 PM Online: <a href="http://www.lpinc.org">www.lpinc.org</a> Email: <a href="mailto:info@lpinc.org">info@lpinc.org</a>
MONTH OF AUGUST	Selection Process
MONTH OF SEPTEMBER	Invitations Emailed to Accepted Applicants
LATE SEPTEMBER - EARLY OCTOBER	Leadership Development Initiative Welcome Orientation & Reception (Mandatory) Overnight Opening Retreat (Mandatory)

## Leadership Development Initiative Sessions

- Sessions typically take place on one to two Thursday(s) a month, September through June in the afternoon. Most sessions will run from 1:00–5:00 PM.
- Please refer to the program schedule for the specific timeframe of each session. The calendar for the year is available at least six months prior to the application deadline.
- Sessions focus on leadership skills within the context of community.
- Each session location is different.
- Credits are assigned to each session and graduation is dependent upon completion of a required number of credits.

## Community Impact Project

Working with regional nonprofit and civic organizations, LDI participants work as a team to implement a Community Impact Project. In addition to engaging the community, the project serves as a learning lab in which participants can practice the skills critical to success as emerging leaders. The project is outlined early in the program year and completed by graduation.

## Leadership Development Initiative Facts

- Tuition is currently \$4,200 and is non-refundable. (Please note that tuition pricing is subject to change in the future.)
- Early applications are encouraged. Incentive tuition price for applications submitted by the first Friday in June is \$3,900. All parts of the application must be complete to be considered. Payment is expected only after acceptance.
- LPInc. is a nonprofit organization: Alumni and institutional donations enable us to offer partial scholarships based on need. These are intended, primarily, for participants from the nonprofit sector, especially small nonprofit organizations. To apply for tuition assistance, please request a tuition assistance form from LPInc. ([info@lpinc.org](mailto:info@lpinc.org)) and submit it with your application. Tuition assistance requests do not impact the selection process.
- Payment plans are available upon request.
- Credits are assigned to each session and activity.
- In order to allow for busy professional schedules, a higher number of "credits" are offered than required for completion/graduation.
- The Leadership Development Initiative Selection Committee considers letters of recommendation in the application process. We strongly encourage each applicant to submit at least two, but no more than four, letters of recommendation. Successful applications in prior years tend to be accompanied by a letter of recommendation from the applicant's company CEO/head of business unit in addition to recommendations from other LPInc. alumni. A copy of our alumni directory can be accessed online at [www.lpinc.org](http://www.lpinc.org).

**APPLICATION DEADLINE: FIRST FRIDAY IN JULY****LEADERSHIP DEVELOPMENT INITIATIVE APPLICATION**

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Fields marked with an \* are required

**Personal Information**

FIRST NAME\*: \_\_\_\_\_ LAST NAME\*: \_\_\_\_\_

POSITION/JOB TITLE\*: \_\_\_\_\_

EMPLOYER/ORGANIZATION\*: \_\_\_\_\_

SIZE OF COMPANY/TOTAL # OF EMPLOYEES\*: \_\_\_\_\_

SECTOR: Please indicate which option best describes your organization.\*

Corporate/For Profit

Not for Profit

Public

University

Foundation

Small Business

Other: \_\_\_\_\_

WORK ADDRESS\*: \_\_\_\_\_

CITY\*: \_\_\_\_\_ STATE\*: \_\_\_\_\_ ZIP\*: \_\_\_\_\_

WORK PHONE\*: \_\_\_\_\_ WORK EMAIL\*: \_\_\_\_\_

Personal contact info is optional and will be used only with your permission and/or if needed in a situation that requires us to access you.

PERSONAL ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ PERSONAL EMAIL: \_\_\_\_\_

GENDER: \_\_\_\_\_ AGE: \_\_\_\_\_

DISABILITY: *(This information is optional and will be used for programming purposes only)*

aM VW

RACE/ETHNIC IDENTIFICATION: *(This information is optional and will be used for programming purposes only)*

American Indian/Alaska Native

Asian

Black or African American

Hispanic or Latino

Native Hawaiian or Pacific Islander

White

Other: \_\_\_\_\_

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Fields marked with an \* are required

**Employer Agreement**

As most sessions are held during normal business hours, the support of your employer/organization is imperative. The applicant is expected to ascertain this support and completion of this section indicates the applicant has done so. The head of your business/organization may be contacted.

Supervisor/Head of Sponsoring Organization

FIRST NAME\*: \_\_\_\_\_ LAST NAME\*: \_\_\_\_\_

TITLE\*: \_\_\_\_\_

BUSINESS/ORGANIZATION\*: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE\*: \_\_\_\_\_ EMAIL\*: \_\_\_\_\_

**Your Leadership Development Initiative Referrer (if different from above)**

Please list the individual within your network (organization/professional/personal) who has been the most influential in your decision to apply to the Leadership Development Initiative program. In the event of your acceptance into the program, this individual, along with the person listed in the Employer Agreement section above, will be extended an invitation to join you for a Reception – generally towards the start of the program year as well as at program completion.

FIRST NAME\*: \_\_\_\_\_ LAST NAME\*: \_\_\_\_\_

TITLE: \_\_\_\_\_

BUSINESS/ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

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*Fields marked with an \* are required***1) Professional/Educational Background\***

Please include the following information (you may attach your resume).

**Professional Experience**

List past and present employment highlights including employer, job title, a brief job description and dates of employment. Note: Should your employment status change after you have submitted your application, please call the Leadership Pittsburgh Inc. office at 412.392.4505 and email [info@lpinc.org](mailto:info@lpinc.org) so that this information can be presented to the Leadership Development Initiative Selection Committee.

**Educational Experience**

List educational background, including active military duty and academic awards. Include school(s), dates, degrees awarded.

**Professional Activities**

List, in order of importance to you, the professional activities (employer-based or professional organizations) in which you have participated. For each activity, state the nature of your participation, including leadership positions held, special recognition received and the date(s) of your involvement.

**2) Community Involvement\***

List community activities in which you have participated. These may include activities related to or as an outgrowth of your employer-based profession or organization. List current and past activities separately. For each activity, indicate the nature of your participation, including any leadership positions you held, any special awards/recognition that you received and the dates of your involvement.

**3) Personal Insights\***

Please answer each of the following questions within the requested word limits:

1. Tell us about an experience or situation in which you assumed a leadership role. What prompted your role as a leader, what actions did you take and what were the results of those actions? (500 – 1000 word limit)
2. What is the one major issue facing your community/neighborhood that you, personally, are concerned about? What action steps have you personally taken to get involved with making a change or what ideas do you have on potential action steps which can be taken to improve the situation? (500 – 1000 word limit)
3. Describe one life experience that had a significant effect on your personal development. (500 – 1000 word limit)

**4) Letters of Recommendation**

The Leadership Development Initiative Selection Committee considers letters of recommendation in the application process. We strongly encourage each applicant to submit at least two, but no more than four, letters of recommendation. Successful applications in prior years tend to be accompanied by a letter of recommendation from the applicant's CEO/head of business unit as well as LPInc. alumni. A copy of our alumni directory can be accessed online at [www.lpinc.org](http://www.lpinc.org).

Recommendations are due to the Leadership Pittsburgh Inc. office by 5:00 PM on the FIRST FRIDAY OF JULY. These can be submitted along with your application, emailed to [info@lpinc.org](mailto:info@lpinc.org) or completed through our [online recommendation link](#).

**Please list the individuals whom you have asked to submit a letter of recommendation on your behalf.\***

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Fields marked with an \* are required

**5) How did you learn of Leadership Pittsburgh Inc.?** Please select one or more. \*

Brochure or marketing materials

News story (TV, newspaper, etc.)

Community Event

Online or social media (Instagram, Facebook, Twitter, LinkedIn)

Email from Leadership Pittsburgh Inc.

Referred by family, friend or program graduate

Leadership Pittsburgh Inc. team

Suggested by employer/colleague

Leadership Pittsburgh Inc. program or event

Other

Leadership Pittsburgh Inc. Website

**6) References\***

Please list the contact information of two individuals who can attest to your leadership capabilities.

REFERENCE #1 NAME: \_\_\_\_\_

BUSINESS/ORGANIZATION: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

REFERENCE #2 NAME: \_\_\_\_\_

BUSINESS/ORGANIZATION: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Additionally, please list the names of any alumni of Leadership Pittsburgh Inc. programs who you know. Our alumni directory can be accessed online at [www.lpinc.org](http://www.lpinc.org). Any of these individuals may be contacted.

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**7) Acknowledgment of Program Schedule\***

The tentative schedule for the upcoming program year can be [found on our website](#). Prior to submitting your application, please review this schedule and ensure that you are currently able to attend the two **mandatory** sessions at the start of the program year (Welcome Orientation & Reception and Opening Retreat) as well as the majority of the sessions listed on the schedule so that you can earn the required amount of credits to graduate.

Please **initial in the box below** to indicate that 1) you have reviewed the schedule to ensure you can actively participate in the LDI program (including the mandatory dates) and 2) if your availability changes at any time, you agree to make the LPInc. team aware and understand that this may impact your ability to continue participation in the program.