Leadership Pittsburgh Inc.

We open eyes, minds, and doors.

Community Leadership Course for Veterans™ Application

Our Mission: Strengthening regional leadership through programs, partnerships, and connections.

Leadership Pittsburgh Inc. (LPInc.) works toward a region where high-impact leaders are informed about community issues, connected to regional leaders, and working across sectors to leverage sustainable, equitable solutions for Southwestern Pennsylvania to thrive.

LPInc. produces programming, partnerships, and connections through cohort-based programs, executive networking, nonprofit board matching, and a robust, cross-disciplinary, multi-generational alumni network. Selection-based programs include Leadership Pittsburgh (LP), Leadership Development Initiative (LDI), and the Community Leadership Course for Veterans™ (CLCV™). Programs address critical and timely regional topics, foster collaboration between the business and the civic sector, and position leaders as catalysts for positive change.

Eligibility

Participation in CLCV™ is based on a selection process. Applicants must be current or former military service members who achieved a rank of at least E-3. Additionally, applicants must be separated or a current service member who is not within their PCS window. Successful applicants who get the most out of CLCV™ are typically military service members who served after September 11, 2001. Applications are due Friday, February 12, 2027 for the cohort that begins in April 2027. No application fee is required.

Community Leadership Course for Veterans™ Timeline

Friday, February 12, 2027	Applications must be submitted by 5:00 PM Online: www.lpinc.org Email: info@lpinc.org
Late March	Invitations emailed to accepted applicants
April 19, 2027	Welcome Orientation & Reception (mandatory)
May 7-8, 2027	Overnight CLCV™ Retreat (mandatory)

Community Leadership Course for Veterans™ Application Info

- The Community Leadership Course for Veterans™ Selection Committee considers letters of recommendation in the application process. We strongly encourage each applicant to submit at least two, but no more than four, letters of recommendation from individuals who can speak to the professional capacities of the applicant. Examples of potential sources of letters of recommendation include employers, supervisors, commanding officers, professors, and/or alums of CLCV™ and/or other LPInc. programs. Alumni directories can be found on our website or requested by contacting Krissy DeShetler at Krissy@lpinc.org.
- All active service members are required to submit a letter of support from their commanding officer acknowledging the time commitment of the program.
- Due to the contributions of regional philanthropic organizations and Leadership Pittsburgh Inc. Alumni, this course is being made available for a nominal tuition fee of $300. Tuition will be due upon acceptance. No application fee is required. **The Leadership Pittsburgh Inc. Board of Directors does not want tuition to be a barrier to your application, as such scholarships may be made available.** Please contact Krissy DeShetler (krissy@lpinc.org) for questions regarding tuition.

Community Leadership Course for Veterans™ Session Info

- In addition to the opening retreat, CLCV XIV sessions will be held twice monthly from approximately 4:30–8:30 p.m. on (typically) Tuesday nights.
- The program calendar for CLCV XIV can be found at the end of this application.
- Sessions focus on leveraging the leadership skills and experience of current or former military service members to increase civic engagement and grow community networks.
- Credits are assigned to each session and graduation is dependent upon completion of a required number of credits (in addition to attendance at sessions indicated as “mandatory” on the schedule).
- In order to allow for busy professional schedules, a higher number of credits are offered than are required for graduation (e.g., 30 credits are offered with 25 required for graduation). In order to achieve the full benefit of the course, participants are strongly advised to attend all regularly scheduled sessions in their entirety.

Community Leadership Course for Veterans™ Application

Application Deadline – Friday, February 12, 2027

Please read the application in its entirety and follow all instructions contained within. A summary checklist of information required to complete the application is provided below.

Application Checklist

Section 1: Personal Information (p. 1)
Section 2: Student Information (p. 1)
- Skip Section 2 if you are not currently a full-time or part-time student

Section 3: Employment Information (p. 2)
- Skip Section 3 if you are a full-time student

Section 4: Employer Agreement (p. 2)
- Skip Section 4 if you are a full-time student

Section 5: Person who referred you to CLCV™ (p. 3)
- Skip Section 5 if you are self-nominating

Section 6: Civilian Professional/Educational Background (pp. 3-5)
- Answer Section 6 in the space provided or attach your resume to the application

Section 7: Military Professional/Educational Background (pp. 6-7)
- Attach a DD Form 214 or ERB/ORB with your application (please do not include SS#)

Section 8: Community Involvement (p. 8)
Section 9: Personal Insights (p. 9)
- Answer each of the short essay questions (500-word limit per essay question)

Section 10: Short Bio (p. 9)
- Attach a short bio (150-word limit)

Section 11: Letters of Recommendation (p. 9)
- Each applicant is strongly encouraged to submit at least two letters of recommendation

Section 12: How did you learn about CLCV™? (p. 9)
- Include a brief description of how you learned about Leadership Pittsburgh Inc. and CLCV™

Section 13: References (p. 10)
- Provide two references who can attest to your leadership capabilities

Section 14: Acknowledgement of Program Schedule (p. 10)

Community Leadership Course for Veterans™ Application

*Fields marked * are required*

Section 1: Personal Information

First name*: _____ Last name*: _____

Home address*: _____

City*: _____ State*: _____ Zip*: _____

Cell phone*: _____ Personal Email*: _____

The LPInc. Selection Committee strives to curate a diverse cohort based upon our applicant pool and information received. The following demographic information is not required.

Gender: _____ Age: _____

Race/Ethnic Identification:

☐ American Indian/Alaska Native ☐ Asian ☐ Black or African American ☐ Hispanic or Latino

☐ Native Hawaiian or Pacific Islander ☐ White ☐ Other _____

Section 2: Student Information

Skip this section if you are not currently a full-time or part-time student.

Name of school: _____

Name of degree/certification program: _____

Area of focus: _____

Number of credits remaining until completion: _____

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*Fields marked * are required*

Section 3: Employment Information

Skip this section if you are a full-time student.

Position/job title: _____

Employer: _____

Size of organization/total number of employees: _____

Work address: _____

Work Email: _____

Section 4: Employer Agreement

Skip this section if you are a full-time student.

Because a portion of the CLCV™ sessions are held during normal business hours, the support of your employer/organization is imperative. The applicant is expected to ascertain this support and completion of this section indicates the applicant has done so. The head of your business/organization may be contacted. Your supervisor and/or head of your business or organization may be contacted. All active service members are required to submit a letter of support from their commanding officer acknowledging the time commitment of the program in addition to the Employer Agreement.

Supervisor/head of organization: _____

Business/organization: _____

Title: _____

Work address: _____

Work phone: _____ Work Email: _____

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*Fields marked * are required*

Section 5: Person who referred you to CLCV™ (if different from above)

Skip this section if you are self-nominating.

Please list the individual within your network (organization/professional/personal) who has been the most influential in your decision to apply to the Community Leadership Course for Veterans™ program. In the event of your acceptance into the program, this individual, along with the person listed in the Employer Agreement section above, will be extended an invitation to join you at the CLCV™ Graduation Reception at the end of the program.

Referrer: _____

Business/organization: _____

Title: _____

Work address: _____

Work phone: _____ Work Email: _____

Section 6: Civilian Professional/Educational Background

Please answer the professional/educational background section OR attach your resume to the application.

Civilian Professional Experience: (if applicable)

List past and present employment highlights, including employer, job title, a brief job description, and dates of employment. Note: Should your employment status change after you have submitted your application, please call the Leadership Pittsburgh Inc. office at 412.392.4505 and email Krissy@lpinc.org so that this information can be presented to the CLCV™ Selection Committee.

Civilian Work Experience 1 (most recent)

Employer: _____

Job title: _____

Dates of employment: _____

Brief job description: _____

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*Fields marked * are required*

Civilian Work Experience 2

Employer: _____

Job title: _____

Dates of employment: _____

Brief job description: _____

Civilian Educational Experience: (if applicable)

List civilian educational highlights and include dates, coursework completed, degrees or certificates obtained, fields of study, training programs, and awards. List any educational activities ongoing at the time of application.

Note: Should your education status change after you have submitted your application, please call the Leadership Pittsburgh Inc. office at 412.392.4505 and email Krissy@lpinc.org so that this information can be presented to the CLCV™ Selection Committee.

Civilian Educational Experience 1 (most recent)

School/institution: _____

Degree/certification: _____

Field of study: _____

Graduation date: _____

Awards/recognitions:

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*Fields marked * are required*

Civilian Educational Experience 2

School/institution: _____

Degree/certification: _____

Field of study: _____

Graduation date: _____

Awards/recognitions:

Civilian Professional Activities (if applicable)
List, in order of importance, the employer-related or professionally based activities in which you participate or have participated. For each activity, state the nature of your participation, including leadership positions held, special recognition received, and the date(s) of your involvement.

Civilian Professional Activity 1

Activity name: _____

Role in activity: _____

Activity date: _____

Awards/recognitions: _____

Civilian Professional Activity 2

Activity name: _____

Role in activity: _____

Activity date: _____

Awards/recognitions: _____

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*Fields marked * are required*

Section 7: Military Professional/Educational Background

What is your highest rank and paygrade held: _____

Is your current rank and pay grade (or your rank and pay grade at separation or retirement) the same as your highest? ☐ Yes ☐ No

If No, what is your current or final rank and pay grade: _____

Please include a DD Form 214 (Member-1 copy) with your application as proof of your military service. If a DD Form 214 cannot be obtained, please submit a current ERB or ORB instead. **PLEASE BLACK OUT YOUR SOCIAL SECURITY NUMBER – we do not want/need/require this information.** Only applicants without a dishonorable discharge will be considered for CLCV™. If you received a discharge from the military that was less than honorable, please include a brief description of the reason for your discharge. Application materials are confidential and will be shared only with the small group comprising the CLCV™ Selection Committee.

Military Professional Experience

List past and present military employment highlights including employer, job title, a brief job description, and dates of employment. Note: Should your employment status change after you have submitted your application, please call the Leadership Pittsburgh Inc. office at 412.392.4505 and email Krissy@lpinc.org so that this information can be presented to the CLCV™ Selection Committee.

Military Work Experience 1 (most recent)

Unit*: _____

Title of position held*: _____

Dates assigned*: _____

Brief summary of duties*: _____

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*Fields marked * are required*

Military Work Experience 2

Unit*: _____

Title of position held*: _____

Dates assigned*: _____

Brief summary of duties*: _____

Military Educational Experience

List military educational highlights and include dates, coursework completed, degrees or certificates obtained, fields of study, training programs, and awards. List any educational activities ongoing at the time of application. Any changes to this post submission of application should be reported to LPInc. per above.

Military Educational Activity 1 (most recent)

Degree/certificate: _____

Graduation date: _____

Awards/recognitions: _____

Military Educational Activity 2

Degree/certificate: _____

Graduation date: _____

Awards/recognitions: _____

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*Fields marked * are required*

Section 8: Community Involvement

List community and civic service activities in which you participate or have participated. List current and past activities separately. For each activity, indicate the nature of your participation, including leadership positions held, any special awards/recognition that you received, and the dates of your involvement.

Community Activity 1

Activity name: _____

Role in activity: _____

Activity date: _____

Awards/recognitions: _____

Community Activity 2

Activity name: _____

Role in activity: _____

Activity date: _____

Awards/recognitions: _____

Community Activity 3

Activity name: _____

Role in activity: _____

Activity date: _____

Awards/recognitions: _____

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*Fields marked * are required*

Section 9: Personal Insights*

In a separate document/attachment, please answer each of the following questions within the requested word limits:

1. How do you anticipate being able to (or how have you been able to) use your military experience and skills in civilian leadership roles? (500-word limit)
2. In what ways has military training and/or service changed you? Please elaborate on this in regards to how you see yourself serving the community in the future. (500-word limit)
3. Describe one major issue facing the Pittsburgh region that you would like to impact. (500-word limit)

Note: To best support your application, your writing should not include any use of generative artificial intelligence (AI).

Section 10: Personal Bio*

Please attach a personal bio that provides a brief narrative description of your military, work, and educational experiences. Bios should be fewer than 150 words.

Section 11: Letters of Recommendation

The Community Leadership Course for Veterans™ Selection Committee considers letters of recommendation in the application process. We strongly encourage each applicant to submit at least two, but no more than four, letters of recommendation from individuals who can speak to the professional capacities of the applicant. Examples of potential sources of letters of recommendation include employers, supervisors, commanding officers, professors, and/or alums of CLCV™ and/or other LPInc. programs. Our alumni directory can be accessed online at www.lpinc.org.

Letters of recommendations are due to the LPInc. office by Friday, February 12, 2027 at 5:00 pm. These can be submitted along with your application, emailed to Krissy@lpinc.org, or completed through our online recommendation form.

Please list the individuals whom you have asked to submit a letter of recommendation on your behalf.

_____

_____

_____

Section 12: How did you learn of Leadership Pittsburgh Inc.? Please select one or more.*

- ☐ Brochure or marketing materials
- ☐ Community event
- ☐ Email from Leadership Pittsburgh Inc.
- ☐ Leadership Pittsburgh Inc. team
- ☐ Leadership Pittsburgh Inc. program or event
- ☐ Leadership Pittsburgh Inc. website
- ☐ News story (TV, newspaper, etc.)
- ☐ Online or social media
- ☐ Referred by family, friend, or program graduate
- ☐ Suggested by employer/colleague
- ☐ Other _____

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*Fields marked * are required*

Section 13: References

Please list the contact information of two individuals who can attest to your leadership capabilities. These can be, but are not required to be, the same individuals you have asked to provide a letter of recommendation.

Reference #1 Name: _____

Phone: _____ Email: _____

Reference #2 Name: _____

Phone: _____ Email: _____

Additionally, please list the names of any alumni of Leadership Pittsburgh Inc. programs who you know. Our alumni directory can be accessed online at www.lpinc.org. Any of these individuals may be contacted.

_____

_____

_____

Section 14: Acknowledgment of Program Schedule*

The schedule for the 2027 CLCV™ program can be found at the end of this application. Prior to submitting your application, please review this schedule and ensure that you are currently able to attend the two **mandatory** sessions (Welcome Orientation and Reception on April 19th and CLCV™ Retreat May 7th-8th) as well as the majority of the sessions listed on the schedule, so that you can earn the required amount of credits to graduate (25 of the 30 credits offered).

Please **initial in the box below** to indicate that 1) you have reviewed the schedule to ensure you can actively participate in the CLCV™ program (including the mandatory dates) and 2) if your availability changes at any time, you agree to make the LPInc. team aware and understand that this may impact your ability to continue participation in the program.

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